



Ghanshyam Nursery School

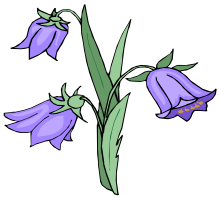
'laying the foundations for life'

We strive to provide the highest quality childcare facilities and personnel for the social, personal, cultural and religious advancement of the child



# February Newsletter

## What we will be learning



### Bluebell Room

We will be learning about shapes and primary colours. We will talk about shapes and colours in the environment and sing nursery rhymes.

### Parent Partnership:

Show your children primary colours and different shapes in books and the environment.

EYFS Link - Communication and Language, Expressive, Arts and Design, Understanding the World

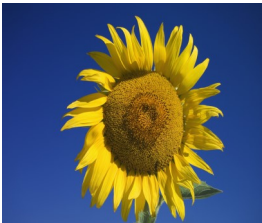
### Tulip Room



We will be learning about different types of transport i.e. lorry, aeroplane, train, rollers, diggers, ships etc., We will also be learning about the purpose of the different types of transport

Parent Partnership: Please talk about different modes of transport and how they work.

EYFS Link - Communication & Language, Understanding the World, Literacy,



### Sunflower Room 1

We will be learning about the human body, our body parts and their functions. We will continue with phonic sounds and numbers.

Parent Partnership: Please talk about the body and how to keep healthy.

EYFS Link - Understanding the World, Communication & Language, Physical Development

### Important dates...

12th February - Chinese New Year/ Valentines Day - wear Red/Pink or Oriental Clothes

15th February - PARENTAL INVOLVEMENT SEMINAR 7:30PM - VIA ZOOM (DETAILS TO FOLLOW)

16th February - Shrove Tuesday - Shikshapatri Jayanti

19th February - INSET DAY

### Inset days 2021

Friday 19th February

Friday 4th June

Friday 20th August

Friday 24th December





## Sunflower Room 2

We will be learning about different animal life cycles and their habitats. We will also be continuing with phonic sounds

and numbers

Parent Partnership: Talk to your child about the life cycles by showing them videos at home. Please continue working with your child with phonic sounds and numbers

EYFS Link - Literacy, Mathematics, Expressive, Arts and Design , Understanding the World.

### Emergency Contacts:

Can I remind all parents to ensure that you are providing the nursery with the correct contact numbers and names for all adults who can pick up your child in an emergency. We are unable to send the children home with anyone that you have not authorised.

### 30 Hours Funding

Please ensure that when you receive an email from HMRC to reconfirm the eligibility code that you complete the confirmation. Failure to do so will result in losing the additional 15 hour entitlement. Children that take more than 10 days holiday during council term time will also lose half the funding.

### COVID - 19 UPDATE

With the latest restrictions, the Nursery will remain open, but we must all be extra vigilant in taking precautions such as spacing, cleansing of hands and wearing of face-coverings. The staff will continue to monitor the children.

An important reminder that if anyone in your household displays any Covid-19 symptoms or if your child is unwell, they should remain at home and seek advice from the NHS 111 Service. Please do not send your child to Nursery.



The policy of the month is:

### Safeguarding Policy

Please see attached policy

The staff have regular training on Safeguarding

### Health & Safety

Parents must not enter the Nursery Building without express permission. This is for the safety of the children and staff.

### Nursery Contact

Please can all parents ensure they have the nursery mobile number stored in their phone

The number is 07722574698/020 8909 9389 opt 1

All emails to the nursery should go to [enquiries.gns@sksst.org](mailto:enquiries.gns@sksst.org)

Any finance related enquiries should go to [finance.gns@sksst.org](mailto:finance.gns@sksst.org)

### IMPORTANT STUDENT FEES

#### NOTIFICATION

Due to circumstances with increased costs of operation, we hereby give notice to parents that with effect from 1st March 2021 our monthly student fees will be subject to an increase. Please read the attached notification for further information

### Happy Birthday

Deyana - 3

Jaydev - 2

Sonakshi - 2

Isha - 2

Dev - 4



## 1.2 Safeguarding children and child protection

### Policy statement

Our setting will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life.

### Procedures

We carry out the following policies and procedures and ensure that staff fully understand these expectations.

We are committed to building a 'culture of safety' in which children are protected from abuse and harm in all areas of our service delivery.

Our designated person who co-ordinates child protection issues is:

Iqbal Ghali – Deputy Manager

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Our designated officer (a member of the management team) who oversees this work is:

Arvind Bhanderi

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We ensure all staff are trained to understand our safeguarding policies and procedures and that parents are made aware of them too.

All staff have an up-to-date knowledge of safeguarding issues.

Adequate and appropriate staffing resources are provided to meet the needs of children.

Applicants for posts within the setting are clearly informed that the positions are exempt from the Rehabilitation of Offenders Act 1974.

Enhanced criminal records and barred lists checks and other suitability checks are carried out for staff and volunteers prior to their post being confirmed, to ensure that no disqualified person or unsuitable person works at the setting or has access to the children.

Where applications are rejected based on information disclosed, applicants have the right to know and to challenge incorrect information.

Enhanced criminal records and barred lists checks are carried out on anyone living or working on the premises.

Volunteers do not work unsupervised.

Information is recorded about staff qualifications, and the identity checks and vetting processes that have been completed including:

- the criminal records disclosure reference number;
- the date the disclosure was obtained; and
- details of who obtained it.

Checks are made every 3 years and staff are asked during their regular one to ones if there has been any changes to their DBS checks.

All staff and volunteers are informed that they are expected to disclose any convictions, cautions, court orders or reprimands and warnings which may affect their suitability to work with children (whether received before or during their employment with us).

We notify the Disclosure and Barring Service of any person who is dismissed from our employment, or resigns in circumstances that would otherwise have led to dismissal for reasons of a child protection concern.

Procedures are in place to record the details of visitors to the setting.

Security steps are taken to ensure that we have control over who comes into the setting so that no unauthorised person has unsupervised access to the children.

Steps are taken to ensure children are not photographed or filmed on video for any other purpose than to record their development or their participation in events organised by us. Parents sign a consent form and have access to records holding visual images of their child. We have a separate policy for use of mobile phones and cameras also.

We are committed to responding promptly and appropriately to all incidents or concerns of abuse that may occur and to work with statutory agencies in accordance with the procedures that are set down in 'What to do if you're worried a child is being abused' (HMG 2006).

### *Responding to suspicions of abuse*

We acknowledge that abuse of children can take different forms - physical, emotional, and sexual, as well as neglect.

When children are suffering from physical, sexual or emotional abuse, or experiencing neglect, this may be demonstrated through:

- significant changes in their behaviour;
- deterioration in their general well-being;
- their comments which may give cause for concern, or the things they say (direct or indirect disclosure);
- changes in their appearance, their behaviour, or their play;
- unexplained bruising, marks or signs of possible abuse or neglect; and
- any reason to suspect neglect or abuse outside the setting.

We take into account factors affecting parental capacity, such as social exclusion, domestic violence, parent's drug or alcohol abuse, mental or physical illness or parent's learning disability.

We are aware of other factors that affect children's vulnerability such as, abuse of disabled children; fabricated or induced illness; child abuse linked to beliefs in spirit possession; sexual exploitation of children, such as through internet abuse; and Female Genital Mutilation; that may affect, or may have affected, children and young people using our provision.

We also make ourselves aware that some children and young people are affected by gang activity, by complex, multiple or organised abuse, through forced marriage or honour based violence or may be victims of child trafficking. While this may be less likely to affect young children in our care, we may become aware of any of these factors affecting older children and young people who we may come into contact with.

Where we believe that a child in our care or that is known to us may be affected by any of these factors we follow the procedures below for reporting child protection concerns.

Where such evidence is apparent, the child's key person makes a dated record of the details of the concern and discusses what to do with the member of staff who is acting as the 'designated person'. The information is stored on the child's personal file.

We refer concerns to the local authority children's social care department and co-operate fully in any subsequent investigation. NB In some cases this may mean the police or another agency identified by the Local Safeguarding Children Board.

We take care not to influence the outcome either through the way we speak to children or by asking questions of children.

We take account of the need to protect young people aged 16-19 as defined by the Children Act 1989. This may include students or school children on work placement, young employees or young parents. Where abuse is suspected we follow the procedure for reporting any other child protection concerns. The views of the young person will always be taken into account, but the setting may override the young person's refusal to consent to share information if it feels that it is necessary to prevent a crime from being committed or intervene where one may have been, or to prevent harm to a child or adult. Sharing confidential information without consent is done only where not sharing it could be worse than the outcome of having shared it.

### *Recording suspicions of abuse and disclosures*

Where a child makes comments to a member of staff that give cause for concern (disclosure), or a member of staff observes signs or signals that give cause for concern, such as significant changes in behaviour; deterioration in general well-being; unexplained bruising, marks or signs of possible abuse or neglect; that member of staff:

- listens to the child, offers reassurance and gives assurance that she or he will take action;
- does not question the child;
- makes a written record that forms an objective record of the observation or disclosure that includes: the date and time of the observation or the disclosure; the exact words spoken by the child as far as possible; the name of the person to whom the concern was reported, with the date and time; and the names of any other person present at the time.

These records are signed and dated and kept in the child's personal file, which is kept securely and confidentially.

The member of staff acting as the 'designated person' is informed of the issue at the earliest opportunity.

Where the Local Safeguarding Children Board stipulates the process for recording and sharing concerns, we include those procedures alongside this procedure and follow the steps set down by the Local Safeguarding Children Board.

### *Making a referral to the local authority children's social care team*

The Pre-school Learning Alliance's publication Safeguarding Children contains procedures for making a referral to the local children's social care team, as well as a template form for recording concerns and making a referral.

We keep a copy of this document alongside the procedures for recording and reporting set down by our Local Safeguarding Children Board, which [we/I] follow where local procedures differ from those of the Pre-school Learning Alliance.

### *Informing parents*

Parents are normally the first point of contact. Concerns are discussed with parents to gain their view of events, unless it is felt that this may put the child in greater danger.

Parents are informed when [we/I] make a record of concerns in their child's file and that [we/I] also make a note of any discussion [we/I] have with them regarding a concern.

If a suspicion of abuse warrants referral to social care, parents are informed at the same time that the referral will be made, except where the guidance of the Local Safeguarding Children Board does not allow this, for example, where it is believed that the child may be placed in greater danger.

This will usually be the case where the parent is the likely abuser. In these cases the social workers will inform parents.

### *Liaison with other agencies*

We work within the Local Safeguarding Children Board guidelines.

The current version of 'What to do if you're worried a child is being abused' available for parents and staff and all staff are familiar with what they need to do if they have concerns.

We have procedures for contacting the local authority regarding child protection issues, including maintaining a list of names, address and telephone numbers of social workers, to ensure that it is easy, in any emergency, for the setting and children's social care to work well together.

We notify Ofsted of any incident or accident and any changes in our arrangements which may affect the well-being of children or where an allegation of abuse is made against a member of staff (whether the allegations relate to harm or abuse committed on our premises or elsewhere). Notifications to Ofsted are made as soon as is reasonably practicable, but at the latest within 14 days of the allegations being made.

Contact details for the local National Society for the Prevention of Cruelty to Children (NSPCC) are also kept

### *Allegations against staff*

We ensure that all parents know how to complain about the behaviour or actions of staff or volunteers within the setting, or anyone living or working on the premises occupied by the setting, which may include an allegation of abuse.

We respond to any inappropriate behaviour displayed by members of staff, volunteer or any other person living or working on the premises, which includes:

- inappropriate sexual comments;
- excessive one-to-one attention beyond the requirements of their usual role and responsibilities, or inappropriate sharing of images.

We follow the guidance of the Local Safeguarding Children Board when responding to any complaint that a member of staff or volunteer within the setting, or anyone living or working on the premises occupied by the setting, has abused a child.

We respond to any disclosure by children or staff that abuse by a member of staff or volunteer within the setting or anyone living or working on the premises occupied by the setting, may have taken, or is taking place, by first recording the details of any such alleged incident.

We refer any such complaint immediately to the Local Authority Designated Officer (LADO) to investigate:

	(name and phone number)
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We also report any such alleged incident to Ofsted, as well as what measures we have taken. We are aware that it is an offence not to do this.

We co-operate entirely with any investigation carried out by children's social care in conjunction with the police.

Where the management team and children's social care agree it is appropriate in the circumstances, the member of staff or volunteer will be suspended for the duration of the investigation. This is not an indication of admission that the alleged incident has taken place, but is to protect the staff, as well as children and families throughout the process.

### *Disciplinary Action*

Where a member of staff or volunteer has been dismissed due to engaging in activities that caused concern for the safeguarding of children or vulnerable adults, we will notify the Disclosure and Barring Service of relevant information, so that individuals who pose a threat to children and vulnerable groups can be identified and barred from working with these groups.

### *Key Commitment 3*

We are committed to promoting awareness of child abuse issues throughout our training and learning programmes for adults. We are also committed to empowering young children, through our early childhood curriculum, promoting their right to be strong, resilient and listened to.

### *Training*

Training opportunities are sought for all adults involved in the setting to ensure that they are able to recognise the signs and signals of possible physical abuse, emotional abuse, sexual abuse and neglect and that they are aware of the local authority guidelines for making referrals.

All staff receive yearly training in accordance with that recommended by the Local Safeguarding Children Board.

We ensure that all staff know the procedures for reporting and recording any concerns they may have about the provision.

### *Planning*

The layout of the rooms allows for constant supervision, and staff are allowed to be left on their own with children during specific activity sessions and for short periods of time.



### *Curriculum*

We introduce key elements of keeping children safe into our programme to promote the personal, social and emotional development of all children, so that they may grow to be strong, resilient and listened to and so that they develop an understanding of why and how to keep safe.

We create within the setting a culture of value and respect for individuals, having positive regard for children's heritage arising from their colour, ethnicity, languages spoken at home, cultural and social background.

We ensure that this is carried out in a way that is developmentally appropriate for the children.

### *Confidentiality*

All suspicions and investigations are kept confidential and shared only with those who need to know. Any Information is shared under the guidance of the Local Safeguarding Children Board.

### *Support to families*

We believe in building trusting and supportive relationships with families, staff and volunteers.

We make clear to parents our role and responsibilities in relation to child protection, such as for the reporting of concerns, information sharing, monitoring of the child, and liaising at all times with the local children's social care team.

We will continue to welcome the child and the family whilst investigations are being made in relation to any alleged abuse.

We follow the Child Protection Plan as set by the child's social care worker in relation to the setting's designated role and tasks in supporting that child and their family, subsequent to any investigation.

Confidential records kept on a child are shared with the child's parents or those who have parental responsibility for the child in accordance with the Confidentiality and Client Access to Records procedure and only if appropriate under the guidance of the Local Safeguarding Children Board.

## **Legal Framework**

### *Primary legislation*

Children Act (1989 s47)

Protection of Children Act (1999)

Data Protection Act (1998)

The Children Act (Every Child Matters) (2004)

Safeguarding Vulnerable Groups Act (2006)

### *Secondary legislation*

Sexual Offences Act (2003)

Criminal Justice and Court Services Act (2000)

Equalities Act (2010)

Data Protection Act (1998) Non Statutory Guidance

### **Further guidance**

Working Together to Safeguard Children (2013)

What to do if you're Worried a Child is Being Abused (HMG 2006)

Framework for the Assessment of Children in Need and their Families (DoH 2000)

The Common Assessment Framework for Children and Young People: A Guide for Practitioners (CWDC 2010)

Statutory guidance on making arrangements to safeguard and promote the welfare of children under section 11 of the Children Act 2004 (HMG 2007)

Information Sharing: Guidance for Practitioners and Managers (HMG 2008) (HMG 2006)

Disclosure and Barring Service: [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check)

**Please see safeguarding through effective supervision 2013 for more details**